|  |  |  |
| --- | --- | --- |
| **Mission**  *Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.* | | |
| Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. | | |
| **Meeting Called By:** | Elisha Tomasello @ 8:36am | **Goals of the Meeting:**   * Review & approve August 2023 financials * Approve plan for change in payroll and benefit provider * Approve LOI for possible building expansion * Review start of SY 23-24 data * Provide update on Special Education funding |
| **Board Member Attendees:** | Elisha Tomasello |
|  | Jen Zorn |
|  | Darnell Haywood |
|  | Nicole Wodka-Cook |
|  | Aaron Bennett |
|  | Zach Melas |
|  | Rebecca Izzo |
|  | Chris Ciechoski |
|  | Brandi Haynes |
|  |  |
| **Staff Present:** | Jasmine Mungo, Middle School Principal |
|  | Adria Sortino, Director of Operations |
|  |  |
|  |  |
| **Board Members Absent:** | Kevin Celniker, Derrick Parson, Adrianna Viverette, Bobbie Finocchio |
| **Members of Public Present:** | NONE |
|  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **AGENDA ITEM** | **LEAD** | **NOTES** | **TIME** | **ACTION** |
| **I. Welcome** |  |  | 8:30am |  |
| A. Call the Meeting to Order | Chair | ET @ 8:36am | 8:30am |  |
| II. **Public Comment** | Chair | No members of the public present | 8:30am |  |
| **III. Consent Agenda** | Chair |  | 8:35am |  |
| A. Approval of: August Meeting Minutes, Committee Meeting Minutes |  |  |  | **VOTE**  **1st: JZ 2nd: DH**  **FOR: JZ, DH, ET, NC, AB, ZM, RI, CC, BH**  **AGAINST: N/A**  **ABSTAIN: N/A** |
| **IV. Review of July 2023 Financials** | Treasurer | * August 2023 Financials * August Narrative * No major variances * Financials reflect large summer purchasing that is expected * Current ratio stronger than at this time in previous year | 8:40am | **VOTE**  **1st: RI 2nd: AB**  **FOR: JZ, DH, ET, NC, AB, ZM, RI, CC, BH**  **AGAINST: N/A**  **ABSTAIN: N/A** |
| **V. Review Facility Expansion Letter of Intent** | Head of School | * Appraisal completed * Letter of Intent – non binding * Letter will be presented as a means to begin conversation and see if any interest exists | 8:50am | **VOTE**  **1st: BH 2nd: NC**  **FOR: JZ, DH, ET, NC, AB, ZM, RI, CC, BH**  **AGAINST: N/A**  **ABSTAIN: N/A** |
| **VII. Head of School Report/ Dashboard** | Head of School | * Monthly Data Dashboard * Enrollment is 2 students below budget- seeing trend across Buffalo charters in younger grades * Special Education Update – still no update from district; awaiting placement of a speech pathologist | 9:00am |  |
| **VIII. Approval of Payroll & Benefit Provider Change** | Head of School  Director of Operations | * Proposals were presented by DOO from both Paychex and Paylocity * Went through cost/benefit analysis of each company * Recommendation of school management was Paychex due to experience with NYS TRS specifically | 9:25am | **VOTE**  **1st: RI 2nd: BH**  **FOR: JZ, DH, NC, AB, RI, CC, BH**  **AGAINST: N/A**  **ABSTAIN: ET, ZM** |
| **IX. Closing Items** |  |  | 10:00am |  |
| A. Next Steps | Chair  Head of School | * Refer any possible enrichment providers for teacher planning days |  |  |
| B. Adjourn Meeting |  | Meeting adjourned at 9:41am |  | **VOTE**  **1st: JZ 2nd: DH**  **FOR: JZ, DH, ET, NC, AB, ZM, RI, CC, BH**  **AGAINST: N/A**  **ABSTAIN: N/A** |
| **X. Executive Session** |  | Executive session not needed |  |  |