



## Persistence Prep Board Meeting Minutes

**August 15, 2018**  
**6:00pm – 7:30pm**  
**833 Michigan Ave**  
**Buffalo, NY 14203**

**Mission**

*Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.*

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

<b>Meeting Called By:</b>	Daniel Greene	<b>Goals of the Meeting:</b> <ul style="list-style-type: none"> <li>Review year end financials for FY17-18</li> <li>Analyze progress of school start-up and any outstanding tasks</li> </ul>
<b>Board Member Attendees:</b>	Daniel Greene	
	Amanda Winkelsas	
	Kenneth Newsom	
	Jillian Suttell	
	Catherine Peters	
<b>Board Members Absent:</b>	Derrick Parsons	
	Mario Hicks	
	Cord Stone-Via phone Non-Voting	

**Other Items –**

**Board Vice Chair, Marta Clark, joining virtually from:**  
 Bronx Community College  
[2155 University Avenue](http://www.bronxccc.edu)  
 South Hall, Room 208  
 Bronx, NY 10453

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
<b>I. Welcome</b>			6:00p m	
A. Call the Meeting to Order	Chair		6:00p m	
<b>II. Public Comment</b>	Chair	<b>No public comment</b>	6:00p m	
<b>III. Consent Agenda</b>	Chair		6:10p m	
A. Approval of: July Meeting Minutes, Committee Meeting Minutes				<b>VOTE: AW Motion KN; Second Approved: CP,DG,JS AGAINST: NONE ABSTAIN: NONE</b>
<b>IV. Committee Reports</b>	Committee Chairs	<b>ACADEMIC ACCOUNTABILITY:</b>	6:15p m	

		<p>Passed out terminology sheet for all board members. Discussed Scheduling a Board Retreat.</p> <p><b>DEVELOPMENT:</b> New board member possibility Misha Russo has a wealth of experience in the development world.</p> <p><b>FINANCE:</b> Had a meeting on Saturday to discuss future long-term facilities. Year End Financials.</p> <p><b>GOVERNANCE:</b> Board member from Evans Bank.</p>		
V. Review of Year End Financials	Treasurer	<p><b>Comments:</b> Net Assets have improved by over \$200K. Good net position.</p>	6:25p m	<p><b>VOTE</b> <b>JS Motion;</b> <b>CP Second</b> <b>Approved: AW,</b> <b>KN, DG</b> <b>AGAINST: NONE</b> <b>ABSTAIN: NONE</b></p>
VI. Head of School Report & Start-Up Progress	Head of School	<p><b>Comments:</b> Staff has been hired and professional development has been very fruitful and successful. Enrollment is looking good but there are still last minute changes happening by the day. Kindergarten-wait list- 1<sup>st</sup> grade Enrollment is still needing bolstering. Home visits are going well, just waiting on some physicals. Got development software and now we have an actual dashboard.</p>	6:28p m	
VII. SUNY Prior Action Visit Report	Head of School	<p>All requirements have been met. Contracting with Interim Health Care for a School Nurse. She will be onsite for four hours.</p>	7:00p m	
VIII. First Day of School: Board's Role	Chair, Head of School	<p>Board has been invited to attend in an observatory capacity.</p>	7:05p m	
IX. Development Committee Update	Development Committee Chair	<p>New software has been implemented. \$2815 raised since last board meeting from private donors.</p>	7:10p m	
X. School Tour	Head of School	<p>The school looks excellent and ready for scholars next Wednesday. Everyone is very excited and deeply grateful to Joelle Formato for all her efforts leading up to this that exemplify the values of Persistence Preparatory Academy.</p>	7:20p m	
XI. Closing Items			7:25p m	
A. Next Steps				

B. Adjourn Meeting		Meeting adjourned to go into Executive Session.	6:45p m	<b>VOTE: DP, AW Second; Approved: KN DP, AW, JS AGAINST: NONE ABSTAIN: NONE</b>
<b>XII. Executive Session</b>		Anticipate executive session to review long-term facility agreement		