



## Persistence Prep Board Meeting Minutes

**April 16, 2018**  
**5:30pm – 7:00pm**  
**Teach for America Office,**  
**345 West Ferry**

<b>Mission</b> <i>Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.</i>		
Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.		
<b>Meeting Called By:</b>		<b>Goals of the Meeting:</b> <ul style="list-style-type: none"> <li>Provide oversight and evaluation of operational and financial health of the organization.</li> <li>Simulate board's response to anticipated challenges associated with first year of school operation.</li> </ul>
<b>Board Member Attendees:</b>	<b>Dan Greene</b>	
	<b>Marta Clark</b>	
	<b>Ken Newsom</b>	
	<b>Amanda Winkelsas</b>	
	<b>Catherine Roberts</b>	
	<b>Derrick Parson</b>	
	<b>Joelle Formato, Head of School</b>	
<b>Virtual Participation:</b>	<b>Mario Hicks</b>	
	<b>Jillian Suttell</b>	
<b>Board Members Absent:</b>	<b>Cord Stone</b>	
<b>Other Items –</b>		

AGENDA ITEM	NOTES	ACTION
<b>I. Welcome</b>		
A. Call the Meeting to Order	MC @ 5:32	
<b>II. Public Comment</b>	No one from the public is in attendance.	
<b>III. Consent Agenda</b>		
A. Approval of: March Meeting Minutes, Committee Meeting Minutes		<b>VOTE</b> Motion: KN, Second: DP FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a
<b>IV. Committee Reports</b>	Finance: Anticipate full budget proposal at May board meeting  Governance: Discussed additional board training, developed case study for full board exercise, reviewed edits to bylaws, creation of Audit Committee	

	<p>Development: Peter Gabak from Buff State attended to provide training &amp; resources; strategy building over the next 6 months</p> <p>Enrollment: reflected on data from recruitment season, discussed data &amp; strategy moving forward; continued recruitment plan</p> <p>Academic: took STEP assessment; continued training upcoming from outside consultant, Machael Sherry</p>	
<b>V. Approval of Monthly Financial Statements</b>	Review of February and March 2018 financial statements	<p><b>VOTE</b> Motion: AW, Second: CR FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a</p>
<b>VI. Approval of Bylaw Revisions</b>	Comprehensive review of bylaws completed by Harris Beech; edits incorporated by Governance Committee	<p><b>VOTE</b> Motion: KN, Second: AW FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a</p>
<b>VII. Head of School Report</b>	<ol style="list-style-type: none"> <li>1. Reviewed current enrollment numbers</li> <li>2. Pursuing number of grants &amp; planning upcoming fundraiser</li> <li>3. Hiring is progressing; 8 of 15 hires made</li> <li>4. Development- need to decide on figure for the budget the board is comfortable with</li> </ol>	
<b>VIII. October 2018 Simulation Case Study</b>	Board engaged in case study and discussion about how we would handle possible challenges anticipated with school start-up	
<b>IX. Closing Items</b>		
A. Adjourn Meeting	Move to go into Executive Session @ 6:48pm	<p><b>VOTE</b> Motion: KN, Second: AW FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a</p>
<b>X. Executive Session</b>	Out of Executive Session @ 7:16pm	
<b>XI. Facilities Plan</b>	Approval of Facilities Plan as presented in Executive Session	<p><b>VOTE</b> Motion: JS, Second: AW FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a</p>
<b>XII. Adjourn Meeting</b>	Meeting adjourned @ 7:20pm	<p><b>VOTE</b> Motion: KN, Second: DG FOR: MC, KN, DP, CR, JS, DG, MH, AW AGAINST: n/a ABSTAIN: n/a</p>