



## Persistence Prep Board Meeting Minutes

**June 24, 2019**  
**6:00pm – 7:30pm 833**  
**Michigan Ave**  
**Buffalo, NY 14203**

**Mission**

*Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.*

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

<b>Meeting Called By:</b>		<b>Goals of the Meeting:</b> <ul style="list-style-type: none"> <li>Review and approve budget for SY 19-20</li> <li>Comprehensive analysis on SY 18-19 academic data</li> <li>Determine priorities for SY 19-20 &amp; review operational updates</li> </ul>
<b>Board Member Attendees:</b>	Dan Greene	
	Kevin Celniker	
	Catherine Roberts	
	Misha Russo	
	Ken Newsom	
	Marta Clark (virtual)	
	Derrick Parson	
<b>Board Members Absent:</b>	Darnell Haywood	
	Cord Stone	
	Derrick Parson	

**Other Items –**

**Board Vice Chair, Marta Clark, joining virtually from:**  
 Bronx Community College  
[2155 University Avenue](#)  
 South Hall, Room 208  
 Bronx, NY 10453

AGENDA ITEM	LEAD	Notes	TIME	ACTION
<b>I. Welcome</b>			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	DG@ 6:03 p.m.
<b>II. Public Comment</b>	Chair		6:00pm	No one from the public available for comment.
<b>III. Consent Agenda</b>	Chair		6:10pm	
A. Approval of: May Meeting Minutes, Committee Meeting Minutes				<b>VOTE</b> <b>F: KN</b> <b>S: MR</b> <b>For: KC, CR, DG, AW</b> <b>Against: none</b> <b>Abstain: none</b>

<p><b>IV. Committee Reports</b></p>	<p>Committee Chairs</p>	<p>Governance-Board needs (finance, facilities, HR); officer seats and nominations: Catherine Roberts-Secretary, Amanda Winkelsas-Vice Chair</p> <p>Academics-High-level overview of end-of-year academic and discipline data and implications for summer and school-year planning</p> <p>Finance-Discussion of budget and financial plans (more in May financials)</p> <p>Audit-Will be ramping up</p> <p>Facilities-Communication with developers and BPS</p> <p>Development-Visit from Cullen Foundation &amp; plans for relationship with Cullen Foundation going forward; will be presenting to full board in July or August-case for giving, shared language, month-to-month plan</p>	<p>6:10pm</p>	<p><b>VOTE on new officers</b> F: KC S: KN For: KN, MR, CR, DG, AW Against: none Abstain: none</p>
<p><b>V. Approval of New Trustee</b></p>	<p>Chair</p>	<p>Motion to instate Shatorah Donovan as a new Trustee</p>	<p>6:15pm</p>	<p><b>VOTE</b> F: KC S: KN For: AW, MR, MC, CR, KN, DP Against: none Abstain: none</p>
<p><b>VI. Review of Monthly Financials</b></p>	<p>Treasurer</p>	<ul style="list-style-type: none"> <li>May Financials</li> </ul>	<p>6:20pm</p>	<p><b>VOTE</b> F: MC S: MR For: CR, DG, KC, KN, DP, AW Against: none Abstain: none</p>
<p><b>VII. FY 19-20 Budget Review &amp; Approval</b></p>	<p>Treasurer Head of School</p>	<ul style="list-style-type: none"> <li>FY 19-20 Budget</li> <li>Budget Narrative</li> </ul> <p>Discussion of annual budget items and priorities.</p>	<p>6:25pm</p>	<p><b>VOTE</b> F: AW S: KC For: KN, MC, CR, MR, DP, DG Against: Abstain:</p>
<p><b>VIII. Head of School Report/Dashboard</b></p>	<p>Head of School</p>	<ul style="list-style-type: none"> <li>Monthly Dashboard</li> <li>Monthly Management Narrative</li> <li>Year End Academic Data</li> </ul>	<p>6:50pm</p>	

<b>IX. 2019-2020: Operational Updates</b>	Head of School	<ul style="list-style-type: none"> <li>19-20 Calendar</li> </ul>	7:15pm	
<b>X. Approval of Accountability Plan</b>	Head of School Academic Chair	<ul style="list-style-type: none"> <li>Draft Accountability Plan</li> </ul>	7:20pm	<b>VOTE</b> <b>F: MC</b> <b>S: CR</b> <b>For: KN, MC, AW, MR, DP, DG</b> <b>Against:</b> <b>Abstain:</b>
<b>XI. 2019-2020 Board Annual Calendar</b>	Chair	Annual Calendar <ul style="list-style-type: none"> <li>July 29<sup>th</sup>—6-7:30 p.m.</li> <li>August 26<sup>th</sup>—6-7:30 p.m.</li> <li>Sept. 30<sup>th</sup>—8-9:30 a.m.</li> <li>October 28<sup>th</sup>—6-7:30 p.m.</li> <li>November 25<sup>th</sup>—6-7:30 p.m.</li> <li>Thurs., December 19<sup>th</sup>—8-9:30 a.m.</li> <li>Jan. 27<sup>th</sup>—6-7:30 p.m.</li> <li>Feb. 24<sup>th</sup>—6-7:30 p.m.</li> <li>Mar. 30<sup>th</sup>—8-9:30 a.m.</li> <li>Apr. 27<sup>th</sup>—6-7:30 p.m.</li> <li>Thurs., May 21—6-7:30 p.m.</li> <li>June 29<sup>th</sup>—8-9:30 a.m.</li> </ul>	7:25pm	
<b>XII. Closing Items</b>			7:30pm	
A. Next Steps	Chair			
B. Adjourn Meeting				
<b>XIII. Executive Session</b>		Executive session anticipated to discuss salaries/EOY bonuses		<b>Motion to Close ES</b> <b>F:DP</b> <b>S: KN</b> <b>For: MC, AW, MR, DG, CR, KC</b>
<b>XIII. Re-opening Meeting for Vote on Revised Budget</b>		Revised budget based on salary-related discussion		<b>VOTE</b> <b>F: AW</b> <b>S: KC</b> <b>For: KN, MC, CR, MR, DP, DG</b> <b>Against:</b> <b>Abstain:</b>