



Persistence Prep Board Meeting Minutes

June 11, 2018
5:30pm – 7:00pm
184 Goodell Street
Buffalo, NY 14203

Mission

Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

Meeting Called By:	Dan Greene, Board Chair	Goals of the Meeting:
Board Member Attendees:	Dan Greene	
	Cord Stone	
	Amanda Winkelsas	
	Mario Hicks	
	Ken Newsom	
	Jillian Suttell	
	Catherine Roberts	
Board Members Absent:	Derrick Parson	<ul style="list-style-type: none"> • Provide oversight and evaluation of operational and financial health of the organization. • Approve FY18 Budget in alignment with school mission, vision and organizational goals. • Understand role of governance & management in academic oversight.
	Marta Clark	

Guests: Darnell Haywood, Bank on Buffalo

AGENDA ITEM	NOTES	ACTION
I. Welcome		
A. Call the Meeting to Order		DG @ 5:38pm
II. Public Comment		
III. Consent Agenda		
A. Approval of: May Meeting Minutes, Committee Meeting Minutes		VOTE First: AW, Second: MH For: AW, DG, MH, CS, KN, JS, CR; Against: n/a; Abstain: n/a
IV. Committee Reports	Academic: focused on Special Populations (SPED & ENL)- our legal obligations & programmatic elements; presented State of School Report based on sample dashboard Development: Joelle, Dan & Mario met to plan on Development plan-specific focus on 6 month action	

	<p>plan and eventual launch of capital campaign</p> <p>Facilities: meeting with Jon Williams about long-term facility; construction beginning on short-term home on 6/13</p> <p>Enrollment: seeing success now that we can more immediately offer seats to interested families</p>	
V. Approval of Updated FY18 Budget	<p>Director of Curriculum & Instruction left out of</p>	<p>VOTE Motion: MH Second: AW For: MH, AW, DG, KN, CS, JS, CR Against: Abstain:</p>
VI. Approval of Custodial Contract	<p>Conditional approval assuming it is most competitive bid that meets the needs of Persistence Prep; Joelle to report back to board in July</p>	<p>VOTE Motion: CS Second: MH For: MH, AW, DG, CS, KN Against: ; Abstain:</p>
VII. Renewal of Head of School Contract	<p>Contract reflective of last year's agreement</p> <p>Reviewed by Marta Clark, HR expert on board</p>	<p>VOTE Motion: JS Second: AW For: AW, MH, DG, CS, JS, CR, KN; Against: n/a; Abstain: n/a</p>
VIII. Head of School Report	<ul style="list-style-type: none"> • Reviewed enrollment dashboard and current numbers • SUNY visiting 6/12/18 for check-in visit • Staffing update 	
IX. Cullen Board Support- Discussion	<ul style="list-style-type: none"> • Joelle connected with Ann regarding participation- menu of options for level of participation • Board is interested in participating to ensure strong foundation • Important to hold ourselves to a high standard & commit to continued growth 	
X. Academic Oversight 101	<p>Resend How vs. How Well article to the board (roles of governance vs. management)</p> <p>Reviewed sample dashboard & State of the School report</p> <p>Discussion of what the board will expect to see, and some actions that would rise to the board level</p>	
XI. Closing Items		

A. Next Steps		
B. Adjourn Meeting	Motion to adjourn and move into executive session	VOTE Motion: JS Second: CS For: AW, MH, DG, CS, JS, CR, KN; Against: n/a; Abstain: n/a
XII. Executive Session	Executive Session called @ 6:29pm Discussion of long-term facility Move out of ES @ 6:39pm	
XIII. Adjourn Meeting	Motion by AW @ 6:39pm	VOTE Motion: AW Second: JS For: AW, MH, DG, CS, JS, CR, KN; Against: n/a; Abstain: n/a