



Persistence Prep Board Meeting Minutes

November 14,
2018 6:00pm –
7:30pm 833
Michigan Ave
Buffalo, NY 14203

Mission

Through rigorous academics, high-quality instruction and leadership development, Persistence Preparatory Academy Charter School ensures that all K through 8 scholars are firmly on the path to succeed within a four-year college and create positive change within their communities.

Subject to applicable law and to any adopted regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker, members of the public shall have an opportunity at the meeting to directly address the Board of Trustees of Persistence Prep concerning any item in this notice during the public comment period. Members of the public and all other interested parties are cordially invited to attend the meeting in person at the above-described location. Individuals wishing to speak at a Board meeting must sign up at the meeting, using the signup sheet provided by Persistence Prep. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board.

Meeting Called By:	Dan Greene, Board Chair	Goals of the Meeting: <ul style="list-style-type: none"> Evaluate progress to date on board annual goals. Clarify PPA's Giving Tuesday strategy and the board's role. Formally review and vote upon candidates for board expansion.
Board Member Attendees:	Dan Greene	
	Cord Stone	
	Amanda Winkelsas	
	Catherine Roberts	
	Marta Clark	
Board Members Absent:	Derrick Parson (attended via phone)	
	Mario Hicks (attended via phone)	
	Ken Newsom	
	Jillian Suttell	

Other Items –

Board Vice Chair, Marta Clark, joining virtually from:
 Bronx Community College [2155 University Avenue](#)
 South Hall, Room 208
 Bronx, NY 10453

AGENDA ITEM	LEAD	MATERIALS	TIME	ACTION
I. Welcome			6:00pm	
A. Call the Meeting to Order	Chair		6:00pm	DG @ 6:17 p.m.
II. Public Comment	Chair		6:00pm	
III. Consent Agenda	Chair		6:10pm	

Persistence Prep Board Meeting Minutes

November 14,
2018 6:00pm –
7:30pm 833
Michigan Ave
Buffalo, NY 14203

<p>A. Approval of: October Meeting Minutes, Committee Meeting Minutes</p>				<p>VOTE Motion to approval of meeting minutes First: MC Second: CS For:AW, CR, DG Against: None Abstain: None</p>
<p>IV. Committee Reports</p>	<p>Committee Chairs</p>	<p>Development-Long-term strategy and end-of-year planning; tracking toward the goals; drafting the case for giving; recruited new members of the committee; Giving Tuesday initiative</p> <p>Academic--Plans for data comparisons with other schools and charters; reporting on suspensions; planning for behavior specialist role and space</p> <p>Governance--Board expansion; board meeting attendance (with virtual video participation noted at least 48 hours in advance per Open Meeting law) and modifications to meeting dates. Review of board attendance policy. Establish the 4th month Saturday date at the December meeting.</p> <p>Finance--Working with Kirisits & Associates and establishing their attendance at upcoming finance committee meeting; refining goal around variances (\$1k or 5%);</p>	<p>6:10pm</p>	
<p>V. Review of Monthly Financials & Q1 Financial Report</p>	<p>Treasurer</p>	<ul style="list-style-type: none"> • October Financials--Not ready (from Kirisits) • Q1 Financial Report 	<p>6:20pm</p>	
<p>VI. Review of New Trustees for Board Expansion</p>	<p>Chair</p>	<ul style="list-style-type: none"> • Proposed Trustee Resumes 	<p>6:35pm</p>	<p>VOTE Motion to approve Misha Russo as a seated trustee First: MC Second: CR For: DG, CS, AW Against: Abstain:</p>

Persistence Prep Board Meeting Minutes

VII. Giving Tuesday Strategy	Development Committee	<ul style="list-style-type: none"> ● Giving Tuesday Memo 	6:45pm	
VIII. Head of School Report/Dashboard	Head of School	<ul style="list-style-type: none"> ● Management Report: <ul style="list-style-type: none"> ○ Talent & recruitment of teachers for next year ○ Non-violent crisis intervention trainings for teachers being brought into PPA rather than sending teachers to the trainings/missing school day ○ New student application is available; finalizing enrollment plan ○ Finance/development; under-enrollment impact on budget ○ Family engagement--dinner, family conferences, holiday yard sale, pennant program (ability to adopt a family/student) ○ Transportation/After school--Internal coverage for afterschool 3:50-5; PAL on Fridays 2-5; transportation variance ● Monthly Dashboard: <ul style="list-style-type: none"> ○ Discussion of enrollment and attrition ○ Discipline data review with discussion of interventions and future planning; increases with new documentation requirements; tracking time out of class and interventions ○ Review of academic data and new NWEAP MAP data ● MAP Comparative Dashboard 	7:00pm	
IX. Closing Items			7:25pm	



Persistence Prep Board Meeting Minutes

November 14,
2018 6:00pm –
7:30pm 833
Michigan Ave
Buffalo, NY 14203

A. Next Steps	Chair	Board Giving Board Volunteering		
B. Adjourn Meeting			7:30pm	VOTE Motion to adjourn First: CS Second: CR For: DG, MC, AW Against: Abstain:
X. Executive Session		Executive Session Called		VOTE Motion to re-open @ 8:15 First: MC Second: AW For: DG, CS, CR Against: Abstain:
XI. Human Resource/Staffing Budget Amendment				VOTE Motion to approve budget amendment addressed in executive session. First: MC Second: CS For: DG, CR Against: Abstain: AW
XII. Adjourn Meeting				VOTE Motion to adjourn First: CS Second: CR For: DG, MC, AW Against: Abstain: